



**AVP**  
**TRAINING**  
WHERE WE HELP YOU GROW

**AVP Training (Pty) Ltd**  
**Co Reg No: 2022/363360/08**











**044 001 1636 / 064 398 2299**  
Web: [www.avptraining.co.za](http://www.avptraining.co.za) – Email: [admin@avptraining.co.za](mailto:admin@avptraining.co.za)

# Portfolio

**Accredited Training Provider**  
**TETA Accreditation Number: 22-1543**



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*“We are dedicated to not only supporting your educational growth but also enhancing your skills to help you excel in your career. Our comprehensive approach is designed to equip you with the tools you need to succeed professionally while also fostering personal development. By focusing on skill-building and confidence, we aim to empower you to navigate both your career and personal life with assurance and capability. Whether through workshops, mentorship, or hands-on experiences, our commitment is to help you reach your full potential and thrive in every aspect of your life”*



**Where We Help You Grow**



# ABOUT US

Founded in 2022 by Llewellyn van der Poel, AVP Training emerged from a bold vision to provide exceptional training solutions grounded in over 15 years of industry experience. Since its inception, AVP Training has surpassed expectations, rapidly evolving and establishing a reputation for excellence in a remarkably short time.

What sets AVP Training apart is our unique blend of expertise and hands-on involvement. As the founder, Llewellyn van der Poel not only leads the organization but also serves as an accredited assessor and moderator. This personal commitment ensures that Llewellyn personally conducts 99% of all training and facilitation, guaranteeing a high level of quality and consistency in every session.

Our headquarters are situated in George, strategically positioned in the heart of the Garden Route. We are deeply passionate about our mission and dedicated to delivering superior service to our clients. Our focus is on empowering individuals by equipping them with practical skills and knowledge that have real-world applications.

At AVP Training, we are committed to inclusivity and support learners from all educational backgrounds. Our training programs are designed to be practical rather than purely theoretical, enabling participants to not only grasp concepts more effectively but also to engage more deeply with the material. We believe that practical training enhances both learning outcomes and enjoyment.

Our vision is to facilitate personal growth and development, helping individuals realize their potential and become the best versions of themselves. We are dedicated to making the learning experience easy, affordable, and enjoyable. At AVP Training, our commitment to our clients goes beyond mere service delivery; it is a genuine passion to inspire and foster continuous improvement.



**AVP Training (Pty) Ltd**

**Co Reg No:**  
2022/363360/08

**Tax Number:**  
9786404187

**TETA Accreditation**  
Number: 22-1543

**Email:**  
admin@avptraining.co.za

**website:**  
www.avptraining.co.za

**Office Number:**  
044 001 1636

**Contact Number:**  
064 388 2299

**Address:**  
10 Boshoff Road  
Blanco  
George  
6529





## **Mission Statement:**

"At AVP Training (Pty) Ltd, our mission is to empower individuals and organizations through high-quality, TETA-accredited short courses that foster professional and personal growth. We are committed to delivering practical, relevant training solutions that equip our learners with the skills and knowledge needed to excel in their careers and contribute meaningfully to their industries."

## **Vision Statement:**

"To be the leading provider of transformative, TETA-accredited training programs, recognized for our dedication to excellence and innovation. We aspire to create a world where continuous learning and skill development are accessible to all, driving success and growth for individuals and organizations alike."

TETA Accreditation Number: 22-1543

## **Slogan:**

admin@avptraining.co.za

www.avptraining.co.za

044 001 1636

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"Where We Help You Grow"

ID	UNIT STANDARD TITLE AND DESCRIPTION	LEVEL	CREDITS
9964	<b>Apply health and safety to a work area:</b> This course emphasizes the application of safety protocols to maintain a safe work environment, focusing on hazard identification and risk management.	2	3
117923	<b>Use a Graphical User Interface (GUI)-based presentation application:</b> Learn to prepare and produce professional presentations using GUI software, adhering to specified guidelines and audience needs.	2	5
116937	<b>Use a Graphical User Interface (GUI)-based spreadsheet application:</b> This course covers the creation and editing of spreadsheets for data management, analysis, and financial tracking using GUI applications.	2	4
117924	<b>Use a Graphical User Interface (GUI)-based word processor to format documents:</b> Focuses on document formatting techniques to enhance clarity and presentation, utilizing various features of a word processor.	2	5
116945	<b>Use electronic mail to send and receive messages:</b> This course teaches effective email communication, including etiquette, organization, and managing correspondence efficiently in a professional setting.	2	2
15034	<b>Work in confined spaces on construction sites:</b> Participants learn safety measures and best practices for working safely in confined spaces, including risk assessment and emergency response techniques.	2	2
120330	<b>Conduct a continuous risk assessment in a workplace:</b> This course focuses on ongoing risk evaluation and management strategies to ensure workplace safety and compliance with health and safety regulations.	3	4
120335	<b>Conduct an investigation into workplace incidents:</b> Learn how to systematically investigate workplace incidents, analyze causes, and develop strategies to prevent future occurrences.	3	5
120337	<b>Demonstrate knowledge pertaining to task observation:</b> This course covers the preparation, conduct, and documentation of task observations to improve safety and efficiency in the workplace.	3	2
365183	<b>Implement safety procedures for open hole or deep excavations:</b> Focuses on safety protocols specific to excavation work, emphasizing the importance of planning and risk management to protect workers.	3	4
120325	<b>Monitor, report and advise on safety principles regarding the movement of people and materials:</b> Participants learn to ensure safe practices in the transportation and handling of materials and personnel in various work environments.	3	7
120362	<b>Monitor safety requirements for working at heights:</b> This course addresses safety measures and compliance requirements for working in elevated positions, ensuring participants can effectively mitigate risks associated with heights.	3	4
254220	<b>Provide primary emergency care/first aid as an advanced first responder:</b> Participants gain knowledge and skills in providing emergency care and first aid in workplace situations, preparing them to respond effectively in crises.	3	8
120329	<b>Respond to, implement and manage emergencies according to an emergency action plan:</b> This course focuses on developing and executing emergency action plans, ensuring readiness for various emergency scenarios in the workplace.	3	2
119078	<b>Use a GUI-based word processor to enhance a document through the use of tables and columns:</b> Learn to utilize advanced features in word processors to organize and present information clearly and effectively using tables and columns.	3	5

ID	UNIT STANDARD TITLE AND DESCRIPTION	LEVEL	CREDITS
120341	<b>Conduct a Task Analysis:</b> This course teaches participants to analyze tasks systematically to identify risks and opportunities for improvement, enhancing overall operational efficiency and safety in the workplace.	4	4
120344	<b>Demonstrate knowledge and understanding of relevant current occupational health and safety legislation:</b> Participants learn about key health and safety laws and regulations that govern workplace practices, emphasizing compliance and worker protection.	4	4
120370	<b>Monitor safety principles regarding hazardous substances:</b> Focuses on the safe handling, storage, and management of hazardous materials in the workplace, ensuring compliance with legal and safety standards.	4	3
120349	<b>Monitor safety principles regarding lifting equipment:</b> This course emphasizes the importance of safety protocols when using lifting equipment, training participants to assess risks and recommend safety measures.	4	4
120354	<b>Monitor safety principles regarding pressure vessels and pressure systems:</b> Participants learn to ensure safety compliance related to the operation and maintenance of pressure vessels and systems, focusing on risk management and legal requirements.	4	4
120359	<b>Monitor, report and make recommendations on permit to work systems:</b> This course covers the importance of permit systems in managing risks associated with specific work activities, focusing on compliance and safety assurance.	4	4
119472	<b>Accommodate audience and context needs in oral/signed communication:</b> Participants learn effective communication strategies tailored to different audiences, ensuring clarity and understanding in various contexts.	3	5
9010	<b>Demonstrate understanding of number bases and measurement units:</b> This course introduces different numerical systems and measurement concepts, enhancing quantitative skills relevant to various contexts.	3	2
9013	<b>Describe, apply, analyse and calculate shape and motion in 2-and 3-dimensional space:</b> Participants explore geometric concepts and their applications in real-world contexts, improving spatial reasoning and mathematical skills.	3	4
119457	<b>Interpret and use information from texts:</b> This course focuses on developing reading comprehension and analytical skills to extract and utilize information from various written sources effectively.	3	5
9012	<b>Investigate life and work related problems using data and probabilities:</b> Participants learn to analyze data and apply probability concepts to solve real-life problems, enhancing decision-making skills.	3	5
119467	<b>Use language and communication in occupational learning programmes:</b> This course emphasizes the importance of effective communication skills in occupational learning contexts, promoting understanding and engagement.	3	5
7456	<b>Use mathematics to investigate and monitor the financial aspects of personal, business and national issues:</b> Participants learn to apply mathematical principles to analyze and monitor financial situations in various contexts.	3	5
119465	<b>Write/present/sign texts for a range of communicative contexts:</b> Focuses on developing skills to create and deliver written or signed content effectively, tailored to diverse audiences and purposes.	3	5

ID	UNIT STANDARD TITLE AND DESCRIPTION	LEVEL	CREDITS
116931	<b>Use a GUI-based web-browser to search the Internet:</b> Participants learn to navigate and utilize web browsers effectively to find, evaluate, and use information from the internet for various purposes.	2	4
120317	<b>Measure noise and take appropriate action:</b> This course covers techniques for measuring noise levels in the workplace and implementing necessary actions to mitigate noise-related risks to health and safety.	3	6
114218	<b>Demonstrate understanding and implement environmental initiatives on a construction project:</b> Participants learn about sustainable practices and environmental regulations relevant to construction, promoting eco-friendly project management.	4	6
14556	<b>Apply productivity principles on a construction site:</b> This course emphasizes the application of productivity techniques to enhance efficiency and effectiveness on construction projects.	2	6
9986	<b>Apply quality principles on a construction site:</b> Focuses on implementing quality control measures and standards to ensure construction work meets specified requirements and regulations.	2	12
262687	<b>Apply regulatory requirements in plant operations:</b> Participants learn about compliance with regulations governing plant operations, ensuring safety and efficiency in industrial environments.	2	3
262726	<b>Demonstrate a basic understanding of the mechanics of plant:</b> This course introduces the fundamental concepts of mechanical operations related to plant machinery, enhancing operational knowledge.	2	4
114219	<b>Demonstrate understanding and implement environmental initiatives on a construction activity:</b> Participants learn how to apply environmental best practices in specific construction activities to minimize ecological impact.	2	4
262685	<b>Demonstrate an understanding of earthworks:</b> This course covers the principles and techniques involved in earthworks, including excavation, grading, and site preparation, essential for construction projects.	2	3
262724	<b>Demonstrate knowledge of civil construction works:</b> Focuses on the foundational aspects of civil construction, including project planning, materials, and methodologies used in civil engineering projects.	2	3

#### Policy on Machinery Training

Training in All machinery-related training will exclusively take place on the client's premises using the client's own machinery. Training in machinery operations will be limited to renewal courses and will not be offered to new drivers unless they have prior experience with the machinery. In such cases, the training will be conducted as Recognition of Prior Learning (RPL) and will follow the same procedures as renewal training.





**08 December 2023**  
**Ref.No. 1177**

**Mr Llewellyn Van der Poel**

**AVP TRAINING**

10 Boshoff Street  
Main House Blanco  
6530

**Accreditation No: TETA22-1543**

Dear Llewellyn Van der Poel

**PROVISIONAL ACCREDITATION - AVP TRAINING**

This letter serves as confirmation that TETA has approved the Provisional Accreditation of AVP TRAINING for the unit standards and/or qualifications as per the attached statement of accreditation. The period of Provisional Accreditation is valid from 14 October 2023 to 13 October 2025 subject to the lifespan of the unit standards and legislation changes.

The Provisional Accreditation is subject to the development of a TETA ETQA agreed and approved action plan that will address the shortcomings within the provisioning system of your institution.

**Full-Accreditation**

In order to achieve full accreditation, the following criterion must be met

- Internal moderation conducted
- Application for external moderation submitted to TETA and moderation conducted by TETA
- Learner enrolment and achievements uploaded on TETA system.

**Re- Accreditation**

Each accredited provider shall submit to TETA an application for re-accreditation at least Six (6) months prior to expiry of the accreditation with TETA.

**As a primary accredited provider, TETA expects you to comply with the following:**

- Abide with TETA policies and procedures (accreditation, assessments, moderation and certification)
- Ensure that quality training is delivered and TETA is not brought into any disrepute
- Implement a culture of internal quality management as per the accreditation criteria
- Comply with the relevant registrations applicable to accredited providers  
(Department of Labour and Department of Transport) where applicable





**Ref.No. 1177**

### **Registration with Department of Labour**

Providers accredited/approved to train on Lifting Machinery unit standards are required to register with Department of Labour as a training provider in terms of Occupational Health and Safety Act (85/1993) notice of incorporation: Driven Machinery Regulations, Gazette number 38905.

### **Registration with Department of Transport**

Providers accredited/approved to train on Convey of Dangerous Goods by Road unit standard are required to register with Department of Transport as a training provider in terms of National Road Traffic Act 93 of 1996: Regulation 280 (1) of the National Road Traffic Regulation, 2000 Gazette number 22553.

After 6 months TETA will verify registration with DoL and DoT to ensure that the organization has complied with requirement. Failure to do so will result in the provider being De-accredited.

### **Dual Accreditation**

Primary accredited providers wishing to extend their scope to include programmes that are quality assured by other ETQAs should inform TETA and through the MOU (Memorandum of Understanding) the provider will be granted programme approval by the secondary ETQA.

### **Monitoring and External Moderation Site Visits**

Site visits will be conducted regularly during the period of accreditation to monitor the standard of your training and the implementation of your Quality Management System. It is the provider's responsibility to request monitoring and external moderation visits. If a provider is found to be non-compliant after monitoring, a corrective action plan must be drawn up and implemented before an extension of accreditation can be granted. This will impact on the provider's accreditation with secondary ETQAs.

### **Listing of Accredited Providers**

The names of accredited providers are listed on the TETA website at [www.teta.org.za](http://www.teta.org.za) and information uploaded to SAQA for the purposes of updating the National Learner's Record Database (NLRD). The provider acknowledges and agrees that information can be accessed and viewed by any user of the TETA website.

It is the provider's responsibility to ensure that all contact details and related information is kept up to date by communicating any changes to TETA in writing.



Transport Education Training Authority

*Driven by Vision*

344 Pretoria Avenue  
Randburg  
2194

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Randburg  
2125

Coms@teta.org.za  
Fraud-line: 0800221021

**Ref.No. 1177**

### **Use of TETA Logo**

Application for use of TETA logo will only be accepted from providers who are on full accreditation. Use of the TETA logo without written permission from TETA CEO will result in TETA instituting legal action.

Congratulations on your achievement.

**Yours Sincerely**

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**Ms Sandy Ndlovu**  
**ETQA Manager**

## AVP Training (Pty) Ltd and INTELL GROUP's Esteemed Accreditation Partnership

We are pleased to announce an exciting development that will enhance the range of accredited training courses available to you. AVP Training (Pty) Ltd has recently partnered with INTELL GROUP, a respected and accredited organization. This collaboration allows us to offer a wider array of training courses that AVP Training (Pty) Ltd is not yet accredited for, while maintaining the ambitious standards you have come to expect.

Through this partnership, AVP Training (Pty) Ltd will leverage INTELL GROUP's esteemed accreditation to deliver these specialized courses. INTELL GROUP's accreditation ensures that our training programs meet the rigorous standards set by the Quality Council for Trades and Occupations (QCTO), thereby guaranteeing that the courses not only adhere to industry best practices but also provide you with the highest quality educational experience.

Our commitment remains to offer you training solutions that are both comprehensive and compliant with all regulatory requirements. By integrating INTELL GROUP's accreditation, we are able to extend our offerings and enhance our training capabilities, all while ensuring that these courses are aligned with QCTO standards.

We are excited about the potential this partnership holds and are confident that it will provide significant value to your professional development. Should you have any questions or require further information about the new accredited courses, please do not hesitate to contact us.

Thank you for your continued support and trust in AVP Training (Pty) Ltd. We look forward to assisting you in achieving your training and development goals with our expanded course offerings.



**Llewellyn van der Poel**

Owner

**AVP Training (Pty) Ltd**

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**Brandon Nepgen**

Operations Director

**INTELL Group**

+27(0) 79 915 5578



Ms Megan Ann Botha

**INTELL GROUP**

16 FONTEIN AVE

Morehill

Benoni

1501

**Accreditation Number: ACC/48/07/00166**

Dear Ms Megan Ann Botha

**PROVIDER ACCREDITATION NOTIFICATION**

This letter serves as confirmation that **INTELL GROUP** has been approved for accreditation by the Construction Education and Training Authority (CETA).

Your application has been evaluated and the outcome is that your company complies with the application of the National Qualifications Framework Act 67 of 2008 1 (a); (i) and (ii) and as per delegation of quality assurance functions conferred to the CETA by the QCTO.

The period of accreditation is valid as follows:

Registration Start Date	Registration End Date	Last Date for Enrolment	Last Date for Achievement
23 March 2024	30 June 2024	30 June 2024	30 June 2027

List of Qualifications:

Qualification ID	Qualification Title	Level
77063	National Certificate: Construction Health and Safety	3
65789	National Certificate: Construction Plant Operations	2

The total credits of the qualification will be determined by a detailed scope the provider is accredited for and please see attached

CETA will continue to monitor the standard of your training to ensure that it is in line with the Learning Pathways and Quality Development (LPQD) provisions; and as per your Quality Management Systems.

You will be contacted in this regard.



In respect to your Accreditation your attention is drawn to the following LPQD provisions:

1. The CETA accepts that secondary providers can use all their recognised facilitators and registered assessors.
2. All providers are to ensure that the CETA Head office is notified of any training taking place prior to the commencement date.
3. All providers are to ensure that only learners complying with qualifications' entry requirements be accepted on accredited training; Register all learners within a week from commencement on the CETA Indicium System;
4. Register and update all learner assessments on the CETA Indicium System after the learner has been deemed competent on a specific unit standard.
5. Inform the CETA within ten (10) working days of any changes to facilitators and/or assessors employed or to the status quo that would affect the applicant's competence.
6. Allow any authorised personnel of the CETA entry to the training premises to conduct auditing and monitoring activities and to moderate internal moderation relevant to the scope of accreditation.
7. Training providers are only allowed to conduct training and assessment on CETA qualifications and unit standards for which they are accredited on by CETA.
8. Your accreditation is on the basis that your current site complies with the requirements, should the provider wish to move to a new or a satellite training site, a new application for accreditation must be submitted.

**NB: SKILLS DEVELOPMENT PROVIDERS ARE ADVISED TO APPLY FOR OCCUPATIONAL QUALIFICATIONS FOR ACCREDITATION AT QCTO**

Kind Regards,



Mr. Phumzile Yeko  
Executive: ETQA & Projects  
Construction Education and Training Authority



## Our Team and Partners in Excellence



Our dedicated team plays a vital role in our success, offering comprehensive support in marketing, Printing, and expert advice.



Each member brings unique skills and insights, ensuring that we not only meet our clients' needs, we also exceed their expectations. Together, we truly are an exceptional dream team, committed to driving results and fostering innovation at every turn.



## Our clients: The Key to Our Success

At our training company, the cornerstone of our success lies in our valued clients. We proudly offer training services across South Africa, serving a diverse range of industries. While we wish we could highlight each client, space limits us from naming them all. However, we are grateful for the trust they place in us to enhance their teams' skills and capabilities.



**water & sanitation**

Department:  
Water and Sanitation  
REPUBLIC OF SOUTH AFRICA



**PetroSA**





